

each quarter, the agenda for such meetings is restricted to personnel. Department heads are required to provide management with an assessment of the personnel under their supervision, an assessment as to which, if any, staff members are likely to leave in the coming quarter and a projection of potential hiring needs for the coming quarter.

Training is provided on the latest in personnel and human resources law and regulation, employee retention and recognition and the on-going need to ensure that potential personnel vacancies are adequately anticipated such that adequate time will be available for recruiting purposes.

GLEISER COMMUNICATIONS, LLC
KTBB, KTBB-FM, KYZS
EEO PUBLIC FILE REPORT: April 1, 2012 - March 31, 2013
SECTION I: Master Recruitment Source List (MRSL)

RS NUMBER	RECRUITMENT SOURCE INFORMATION	SOURCE ENTITLED TO VACANCY NOTIFICATION? (Y/N)	NO. INTERVIEWEES REFERRED BY SOURCE PAST 12 MOS.
1	Job fairs attended by KTBB/KTBB-FM/KYZS	N	
2	Walk-in applicants	N	1
3	Word-of-mouth	N	
4	Referral by current employee	N	1
5	KTBB.com website job opening posting	N	
6	KTBB, KTBB-FM, KYZS on air announcements of job opening	N	
7	Ardith Weiss, Texas College, 2404 N. Grand, Tyler, Texas 75702, 903-593-8311	Y	
8	Krista Richardson, Tyler Career Services, UNIVERSITY OF TEXAS AT TYLER, 3900 University Blvd, Tyler, TX 75799, 903-565-5581	Y	
9	Isaura Flores, Hispanic Business Center, UNIVERSITY OF TEXAS AT TYLER, 3900 University Blvd, Tyler, TX 75799, 903-565-5581	Y	
10	Sherry Williford, STEPHEN F. AUSTIN STATE UNIVERSITY, P.O. Box 13048, SFA Station, Nacogdoches, TX 75962-3048, 903-468-1278	Y	
11	Dr. Al Greule, NATIONAL BROADCASTING SOCIETY, P.O. Box 13048, SFA Station, Nacogdoches, TX 75962-3048, 903-468-1278	Y	
12	Mary Olsen, LeTOURNEAU UNIVERSITY CAREER SERVICES, 2100 Moberly Avenue, Longview, TX 75602, 800-759-8811	Y	
13	Texas Association of Broadcasters website: www.tab.org	N	3
14	East Texas Workforce Center, 4100 Troup Highway, Tyler, TX 75701, 903-561-8131	Y	
15	Kim Harden, Tyler Junior College, P.O. Box 9020, Tyler, TX 75701, 903-510-2334	Y	

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16	Rev. H.Q. Dickerson, NAACP, P.O. Box 8862, Longview, TX 75602, 903-592-7553	Y	
17	Tyler Morning Telegraph, P.O. Box 2030, Tyler, TX 75710	N	2
18	Longview News Journal, 320 E. Mathvin, Longview, TX 75601	N	

