



intern its sports department. This male student assisted the sports director in preparation for weekend football play-by-play broadcasts, the accumulation of statistics for use on the air and on the station's website. The station's sports director supervised this internship.

**(d) Initiative: Management Personnel Training**

Gleiser Communications conducts department head meetings every Monday morning. Once each quarter, the agenda for such meetings is restricted to personnel. Department heads are required to provide management with an assessment of the personnel under their supervision, an assessment as to which, if any, staff members are likely to leave in the coming quarter and a projection of potential hiring needs for the coming quarter.

Training is provided on the latest in personnel and human resources law and regulation, employee retention and recognition and the on-going need to ensure that potential personnel vacancies are adequately anticipated such that adequate time will be available for recruiting purposes.